



National Finance Center Customer Notification

Date of Notification: December 22, 2010

Subject: NFC's Christmas Holiday Schedule

Database/Customer(s) Affected: All

Dear Customer:

On December 15, 2010, the National Finance Center issued a notification regarding NFC's Christmas Holiday. In addition to this notification, the following information applies:

On Thursday, December 23, 2010, NFC offices will operate with reduced staffing. However, the Payroll/Personnel Call Center, *EmpowHR* Help Desk, WebTA Help Desk, Administrative Billings and Collections Office (ABCO) and Claims Inquiry lines will remain available according to normal operating hours.

All NFC applications will be available and payroll/personnel processing will continue as scheduled.

As always, the NFC Operations and Security Center (OSC) will be available for 24 hours per day, 7 days per week at 1-800-767-9641, 504-426-6435, or via email to OSC.ETIX@usda.gov.

Employees that may have questions regarding this notification are asked to contact their Servicing Personnel Office. Authorized agency Points-of-Contact having any questions regarding this notification are asked to contact NFC's Client Management Branch at **Customer.Support@usda.gov**.

KJS/M2-11-005/006

Tip of the Week

The IRS will allow employees the option to file their tax return with a printout of an electronically delivered version of their W-2 for Tax Year 2010. Employees who are established users of NFC's EPP can print this electronic version of the W-2 for Tax Year 2010 (via NFC's Web site at www.nfc.usda.gov) for submission with their tax return. The 2010 W-2's will be available on the EPP in January 2011.